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## RETURN MERCHANDISE FORM



At Leisure Pro you can take advantage of our 60/120 day return policy on all of our merchandise (books, CD's & DVD's excluded).  
 You may order just about anything, inspect the equipment, and if you are not fully satisfied, just return it for a full refund less S/H charges (provided it has not been used).

### No restocking fee and no questions asked

Items returned within 60 days of date of invoice, will get full credit on your credit card, Items returned between 60-120 days of date of invoice, will get a full store credit

To return an item, just follow the five steps below.

Date / /

**Step 1** Fill out shipping information:

Name \_\_\_\_\_ eMail \_\_\_\_\_  
 Address \_\_\_\_\_ Suite/Apt. \_\_\_\_\_ City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_  
 Phone \_\_\_\_\_ Invoice # \_\_\_\_\_

**Step 2** How would you like us to handle your return/exchange?

Store Credit  Refund  Exchange (Please fill out step 4 below)

**Step 3** List item(s) you are returning, including reason for return:

Qty	SKU	Color	Size	Description	Reason

<p><b>Reason for Return:</b> (fill in letter above)</p> <p>A. Damaged                      F. Not as Described          B. Defective                    G. Not as pictured          C. Dissatisfied                H. Shipping Damage          D. Incorrect Item Shipped    I. Arrived Late          E. Ordered wrong product    J. Wrong Size</p>	<p><b>Additional comments:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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**Step 4** List item(s) you want for your exchange: (if applying for credit/refund skip this step)

Qty	SKU	Color	Size	Description

**Step 5** Enclose and return:

Enclose the Return Form and a copy of the invoice along with the merchandise packed in the original manufacturer's packaging & condition they were received in (you must include all packaging materials and blank Warranty cards). Send your package via UPS or insured mail to this address:

LP Order Processing  
 7 Slater Drive  
 Elizabeth, NJ 07206